

Minutes of August 23, 2022

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on August 15, 2022 that it would meet on Tuesday, August 23, 2022, at 6:00 P.M. at the Center Point VFD SUB-STATION 8-2, 1247 Elm Pass Road E, Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Tuesday, August 23, 2022 at 6:00 P.M. at the Center Point VFD SUB-STATION 8-2, 1247 Elm Pass Road E. President Danny Langbein called the meeting to order at 5:57 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Dennis Brown and Kathleen Vincent; a quorum was present. Also attending the meeting were Kerr County Tax Assessor-Collector Bob Reeves, Center Point Volunteer Fire Chief Charles Holt, representative from Davidson Freedle Mandy Langbein, Jerry Vincent, Kay Brown and Susan Walker.
2. Citizen Comments: None
3. Review and approve Meeting Minutes from July 18, 2022:
Jeff Mitchell moved to accept the minutes as presented. Amy Palmer seconded. Motion passed unanimously.
4. Fire Chief's Report:
Chief Holt reported that thus far in August CPVFD has responded to 5 mutual aid calls (one of which was the massive wildland fire near Willow City), 1 rescue call, 3 burn ban violations, 1 vehicle fire, 3 brush fires, 2 structure fires and 1 helicopter call. Year to date CPVFD has made 110 response calls which is a 42% increase in the number calls since last year.
5. Consider, discuss and take appropriate action on ESD3 tax rate:
Kerr County Tax Assessor-Collector Bob Reeves met with ESD3 commissioners regarding steps necessary to propose a 2022 tax rate. Mr. Reeves reminded commissioners that he would arrange for the newspaper notices and post the ESD3 proposed rate and subsequent meeting to adopt the proposed tax rate.

The commissioners considered the following points regarding the tax rate to be proposed:

- protection for the community served by ESD3
- impact of rising inflation and expenses for CPVFD
- 42% increase in emergency response calls made in the last year by the CPVFD
- multiple proposed new residential developments within ESD3
- initial expenses related to setting up the operation of ESD3.

The commissioners agreement that the hope would be that in future years after the initial establishment of ESD3 and with the projected new growth within the ESD3 that the tax rate could be reduced appropriately.

Jeff Mitchell moved that ESD3 propose a 2022 tax rate at \$0.10 per \$100 evaluation. Dennis Brown seconded. Jeff Mitchell voted aye, Dennis Brown voted aye, Amy Palmer voted aye, Kathleen Vincent voted aye, Danny Langbein voted aye. Motion passed.

Dennis Brown moved that ESD3 meet on Wednesday, September 14, 2022, at 6:00 p.m. at the Center Point Volunteer Fire Department Station, 548 Kelly St., Center Point, TX 78010, to adopt the proposed 2022 tax rate. Amy Palmer seconded. Motion passed unanimously.

6. Consider, discuss and take appropriate action on ESD3 bookkeeping/accounting issues with representative of Davidson Freedle CPA:

Davidson Freedle CPA firm representative Mandy Langbein outlined the services that would be provided by Davidson Freedle:

- set up the bookkeeping system for ESD3 using QuickBooks On-Line
- provided a monthly review and bank reconciliation
- provide necessary audits.

ESD3 treasurer Amy Palmer will handle day-to-day matters and following the monthly review and bank reconciliation by Davidson Freedle provide financial reports to the ESD3 commissioners at the regular meetings.

7. Consider, discuss and take appropriate action on ESD3 organizational materials with attorney Patrick O'Fiel:

Amy Palmer spoke with Patrick O'Fiel and said that he was talking with John Peeler of Coveler & Peeler in Houston about the specific needs for an ESD.

Amy Palmer moved that ESD3 schedule a Workshop as soon as possible to review the legal documents needed. Jeff Mitchell seconded. Motion passed unanimously.

Amy Palmer will talk with the lawyers immediately to confirm their availability and meeting time/place for next week.

8. Reports: None

9. Agenda Items for Next Meeting:

- Adopt the proposed 2022 tax rate.

12. Adjourn:

Amy Palmer moved to adjourn at 7:32 P.M. Dennis Brown seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President