

Minutes of June 27, 2022

KERR COUNTY EMERGENCY SERVICES DISTRICT 3

Kerr Country Emergency Services District 3 gave notice on June 21, 2022 that it would meet on Monday, June 27, 2022, at 6:00 P.M. at the Center Point VFD SUB-STATION 8-2, 1247 Elm Pass Road E, Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on June 27, 2022, at 6:00 P.M. at the Center Point VFD SUB-STATION 8-2, 1247 Elm Pass Road E. President Danny Langbein called the meeting to order at 6:11 P.M. Present were commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Dennis Brown and Kathleen Vincent. Also present were Center Point Volunteer Assistant Fire Chief Larry Latrell, Kay Brown, Jerry Vincent and Susan Walker.
2. Meeting Minutes:
Review and approve meeting minutes of May 23, 2022.
Amy Palmer moved to approve the minutes as presented. Jeff Mitchell seconded. Motion passed.
3. Treasurer's Report:
None
4. Report from Center Point Volunteer Fire Department — Assistant Fire Chief Latrell:
There were 4 grass fires, 2 brush fires, 1 vehicle wreck, 1 fire alarm call, 2 structure fires, 1 gas leak, 1 burn ban violation, 1 plane crash and brush fire to date for June. 12 of the calls were mutual aid calls. CPVFD has responded to 79 calls year-to-date.
5. Consider, discuss and take appropriate action on ESD3 checking account:
When ESD3 receives it's EIN# it will open the checking account.
6. Consider, discuss and take appropriate action on identifying and contracting bookkeeping services, CPA and lawyer for ESD3:
There was a discussion of potential options for a lawyer, bookkeeper and CPA. Amy Palmer will contact a suggested local lawyer and report back at the next meeting.
7. Consider, discuss and take appropriate action on filing IRS Form 1023 and Form 8940 and related filing fees:
More information is needed to make any decisions on what forms need to be filed and who should file those forms.
8. Consider, discuss and take appropriate action on obtaining Employer Identification Number:
We will seek further information regarding applying for this.
9. Consider, discuss and take appropriate action on registering as a corporation with the State of Texas:
Further discussion on this will take place once an attorney has been identified.
10. Consider, discuss and take appropriate action regarding any By-Laws Amendments necessary to address specific language required for an Emergency Services District:
Further discussion on this will take place once an attorney has been identified.
11. Consider, discuss and take appropriate action regarding continuing education for ESD board members:

Kathleen Vincent reminded members how to take the on-line Attorney General's Open Meetings Act and Public Information Act sessions. Upon completion of each session, members need to submit their requests for their certificates of completion for each session and print a copy to have on file with the ESD3 records.

12. Consider, discuss and take appropriate action regarding contract between ESD3 and Center Point Volunteer Fire Department:

There was a general discussion of information that the Board needs from CPVFD in order to consider the ESD3 budget and contract between CPVFD and ESD3. ESD3 will schedule a budget workshop for early July to address these issues.

13. Agenda Items for Next Meeting:

- ESD3 budget
- Contract with CPVFD
- Further discussion and action on bookkeeper, CPA and attorney

14. Citizen Comments: None

15. Adjourn

Amy Palmer moved to adjourn. Dennis Brown seconded. The meeting adjourned at 8:01 P.M.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President