

Minutes of April 24, 2023
KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on April 11, 2023 that it would meet on Monday, April 24, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, April 24, 2023 at 6:00 P.M. at the Center Point VFD STATION, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:02 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Ed Story and Kathleen Vincent; a quorum was present. Also attending the meeting were Center Point Volunteer Fire Chief Charles Holt, Kerr County Pct. 2 Commissioner Rich Paces, CPVFD Capt. Jerry Vincent and Megan Holt.
2. Citizen Comments: None
3. Review and approve Meeting Minutes from March 27, 2023:
Jeff Mitchell moved to accept the minutes as presented. Ed Story seconded. The motion passed unanimously.
4. Fire Chief's Report:
Chief Holt reported 4 response calls for April to date: 1 structure fire, 2 brush piles and 1 vehicle wreck.
5. Treasurer's Report:
Amy Palmer reported that the balance on March 27, 2023 at People's State Bank is \$446,558.52 and that all invoices for the month had been paid. She reported that Commissioner's debit cards have been received from People's State Bank. Mr. Charles Carson, President of People's State Bank, will come to the May meeting to discuss potential alternatives to FDIC insurance for governmental agencies and explore financial options for ESD3 with the Board. She reported that the Kerr Central Appraisal District notified her that a notice of protest/correction had been received, but that there was no action required from ESD3. The full Treasurer's Report is attached.
6. Consider, discuss and take appropriate action on Treasurer's Report
Kathleen Vincent moved that the Treasurer's Report be approved as presented. Jeff Mitchell seconded. The motion passed unanimously.
7. Consider, discuss and take appropriate action on ESD3 cash management options
In light of learning that there are potential options for all of the ESD3 funds at People's State Bank to be covered as reported in the Treasurer's Report, the Board agreed that those options should be explored before moving funds to another bank. Amy Palmer moved that the \$200,000 check planned for a funds transfer to Texas Hill Country Bank as approved at the March meeting be held until after the Board meets with Mr. Carson in May and a final decision about options with People's State Bank were reviewed. Jeff Mitchell seconded. The motion passed unanimously.
8. Consider, discuss and take appropriate action on CPVFD vehicle payment schedule
Amy Palmer is preparing a comparison of options for financing the loan for the engine with Metro Fire's sources and People's State Bank. Those options will be presented at a future meeting.

Amy Palmer and Chief Holt will prepare a timeline for anticipated payments for the vehicles being purchased to facilitate budget planning for both ESD3 and CPVFD.

9. Consider, discuss and take appropriate action on CPVFD proposal for Comfort VFD 1997 Spartan Engine

Chief Holt reported that CPVFD is proposing the \$50,000 Communication budget funds in the CPVFD budget be used to buy the Comfort Spartan Engine (\$45,000 for the engine and \$5,000 for needed equipment). The justification is that those budgeted funds will not be used in this fiscal year for the planned radios. There is no action required by the ESD3 Board since all funds to purchase this vehicle are within the current CPVFD budget.

10. Consider, discuss and take appropriate on website

Kathleen Vincent reported that she has not received final proposals from two of the website designers and will move that discussion to the May meeting pending receipt of those proposals.

11. Consider, discuss and take appropriate action on items needed for office equipment, laptops and supplies:

Now that debit cards are here Danny Langbein will purchase the approved laptops and necessary accessories.

Jeff Mitchell moved that ESD3 accept the donation of 2 file cabinets for ESD3 use from Center Point Mercantile. Ed Story seconded. The motion passed unanimously.

Amy Palmer moved that CPVFD be allowed to use "ESD 3" on appropriate gear. Jeff seconded. The motion passed unanimously.

12. Reports: None

13. Agenda Items for Next Meeting:

- ESD3 cash management options
- Mr. Charles Carson, People's State Bank
- CPVFD vehicle payment schedule/loan options
- ESD3 website options

12. Adjourn:

Amy Palmer moved to adjourn at 7:24 P.M. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President