

Minutes of August 28, 2023
KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on August 7, 2023 that it would meet on Monday, August 28, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, August 28, 2023 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Ed Story and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt, CPVFD Board president Shawn Bayless. Bob Reeves, Kerr County Tax Collector-Assessor, CPVFD Cpt. Jerry Vincent and Pct. 2 Commissioner Rich Paces.
2. Citizen Comments: None
3. Bob Reeves, Kerr Country Tax Assessor-Collector, presentation about appraised values from the Kerr County Appraisal District for Kerr County ESD3:
Mr. Reeves presented a Tax Rate Recap for 2023 Tax Rates with calculations based on Line 25 of the No New Revenue Tax Rate Worksheet for Commissioners to consider when proposing a tax rate for 2023 (Mr. Reeves' full report is attached to these minutes).
4. Review and approve Meeting Minutes from July 24, 2023:
Ed Story moved to accept the minutes as presented. Jeff Mitchell seconded. The motion passed unanimously.
5. Fire Chief's Report:
Chief Holt reported 69 calls year to date; 10 calls to date for August — 1 vehicle wreck, 1 grass fire, 1 brush fire, 2 structure/brush fires, 1 structure fire, 1 false alarm, 2 brush pile fires. Conditions are exceptionally dry and water sources are nearly depleted so Chief Holt said that he was going to a wildland strategy for fire fighting going forward until conditions improve. Additionally he is working with Fox Tanks to explore possibilities for their donation of tanks to be placed strategically throughout the fire district to provide stored water available for fire fighting if needed. His hope is to get 6 tanks holding 10,000 to 15,000 gallons each.
6. Treasurer's Report:
Amy Palmer reported that balance as of August 28, 2023 was \$292,584.58 in checking, with the transfer of \$60,000 into the Reserve savings account and \$40,000 into the Emergency savings account. The full Treasurer's Report is attached.

The Treasurer reported that she is working with the bank to arrange "read only" access to ESD3 accounts for the CPA to be able to review bank statements.
7. Consider, discuss and take appropriate action on Treasurer's Report:
Ed Story moved to accept the Treasurer's Report as presented. Jeff Mitchell seconded. The motion passed unanimously.
8. Consider discuss and take appropriate action on payment schedule for vehicle purchases
No action required at this time.
9. Consider, discuss and take appropriate action on ESD3 budget for 2023-2024 fiscal year:
 - a. Review status of approved CPVFD expenditures covered by ESD3 funds:

Chief Holt provided the CPVFD budget status review requested at the July 24, 2023 meeting by Commissioners. The purpose of the review was to evaluate the status of engine, gear and equipment orders to date.

In the last month an issue arose regarding radio communications when directing emergency air evacuations. Chief Holt said that VFD personnel are responsible for directing landing of helicopters at incident scenes and CPVFD is unable to communicate using their current radios when on scene. Chief Holt said that the department needs 2 digital multi-band radios to enable this communication capability at a cost of \$10,969.28. His plan is to move funds within his current budget lines to cover this cost and wanted the Commissioners to be aware of these line item budget changes.

b. Review ESD3 budget:

The budget will be reviewed in September when more information is available regarding the tax rate.

10. Consider, discuss and take appropriate action on ESD3 tax rate for 2023:

Commissioners discussed the projected tax revenue based on Mr. Reeve's report.

Amy Palmer moved that ESD3 propose a 2023 tax rate at \$0.093 per \$100 evaluation. Jeff Mitchell seconded. Danny Langbein voted aye, Jeff Mitchell voted aye, Amy Palmer voted aye, Ed Story voted aye, Kathleen Vincent voted aye. Motion passed.

Amy Palmer moved that a Public Hearing on the proposed Kerr County Emergency Services District 3 tax rate be held on Monday, September 18, 2023 at 6:00 p.m. followed by a meeting to adopt a 2023 tax rate. Ed Story seconded. The motion passed unanimously.

11. Consider, discuss and take appropriate action on Maintenance Contract:

Amy Palmer reported that the lawyer is still working on the Maintenance Contract. Further discussion will be at the next regular meeting.

12. Consider, discuss and take appropriate action on items needed for office equipment:

No action required at this time.

13. Reports:

a. Update on website development:

Kathleen Vincent reported that she will be meeting with Dalton Braniff of BrandRep after Labor Day to review the status of the website.

b. Review meeting timeline for proposing and adopting tax rate:

Monday, September 18, 2023, at 6:00 there will be a Public Hearing and Special Called Meeting for the purpose of adopting a 2023 tax rate for ESD3.

14. Agenda Items for Next Meeting:

Adopt ESD3 tax rate for 2023
Review ESD3 budget for 2023-2024
Review Maintenance Contract
Review the status of the website development project

15. Adjourn:

Amy Palmer moved to adjourn at 7:12 P.M. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President