

Minutes of January 23, 2023

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on January 18, 2023 that it would meet on Monday, January 23, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, January 23, 2023 at 6:00 P.M. at the Center Point VFD STATION, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Dennis Brown and Kathleen Vincent; a quorum was present. Also attending the meeting were Center Point Volunteer Fire Chief Charles Holt, Kerr County Pct. 2 Commissioner Rich Paces, VFIS Sales Executive John Hudson, CPVFD President Sean Bayless, CPVFD Capt. Jerry Vincent and Kay Brown.
2. Introduction of new Kerr County Pct. 2 Commissioner Rich Paces
3. Citizen Comments: None
4. Review and approve Meeting Minutes from December 12, 2022:
Amy Palmer moved to accept the minutes as presented. Jeff Mitchell seconded. The motion passed unanimously.
5. Fire Chief's Report:
Chief Holt reported that there had been 1 vehicle fire, 1 brush fire, 5 burn pile fires and 1 assist EMS calls for the month (2 of which were mutual aid calls). The Chief and Assistant Chief will be attending a heavy rescue course. Chief Holt introduced the new president of CPVFD Sean Bayless.
6. Consider, discuss and take appropriate action on further legal needs with lawyer
None at this time.
7. Consider, discuss and take appropriate action on contract between ESD3 and CPVFD
Attorney John Peeler was unexpectedly unable to participate in a conference call with the Board to discuss a contract between ESD3 and CPVFD. That discussion of a proposed contract will be rescheduled for the next regularly scheduled meeting in February.
8. Consider, discuss and take appropriate action on VFIS insurance policy for ESD3
John Hudson, VFIS of Texas sales executive, discussed various options for coverage that VFIS could provide for the Board. VFIS of Texas is a Division of WinStar Insurance Group and provides insurance coverage for many Emergency Services organizations. The Board asked Mr. Hudson to submit a proposal and quote at the next regularly scheduled meeting in February.
9. Treasurer's Report:
Amy Palmer reported that the county ACH deposits have been set up with Peoples State Bank. The balance in that account on January 23, 2023 is \$275,263.61. Invoices have been received for the following: John Peeler/legal fees for \$432.50 and Kerr Central Appraisal District for \$6,028.00.
10. Consider, discuss and take appropriate action on Treasurer's Report
None at this time.

11. Consider, discuss and take appropriate action on invoices due for payment

Dennis Brown moved that invoices for John Peeler/legal fees for \$432.50 and Kerr Central Appraisal District fee for \$6,028.00 be approved for payment. Jeff Mitchell seconded. Motion passed unanimously.

12. Consider, discuss and take appropriate on opening an account at a second bank and debit cards:

It was recommended that ESD3 have a second bank account to insure that ESD3 funds were properly covered by FDIC.

Kathleen Vincent moved that ESD3 open an account at Texas Partners Bank in Kerrville, TX. Jeff Mitchell seconded. Motion passed unanimously.

It was recommend that ESD3 Commissioners each have a debit card for official ESD3 use to facilitate tracking expenses and district business. Each card should have a set limit for maximum charges.

Amy Palmer moved that ESD3 secure a debit card for each Commissioner with set spending limits. Jeff Mitchell seconded. Motion passed unanimously.

13. Consider, discuss and take appropriate action on items needed for office/office supplies:

It was decided that no action would be taken on purchase of office supplies at this time.

14. Reports:

1. County Commissioner Rich Paces:

Mr. Paces, Mr. Langbein and Chief Holt thanked Dennis Brown for his service on the ESD3 Board. Mr. Paces reported that when Mr. Brown asked to step down from the board Mr. Ed Story was appointed to fill the position left vacant by Mr. Brown.

15. Agenda Items for Next Meeting:

VFIS insurance

Contract between ESD3 and CPVFD

Office equipment/supplies including laptops for president, treasurer and secretary

16. Adjourn:

Amy Palmer moved to adjourn at 6:53 P.M. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President

