

Minutes of July 24, 2023
KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on July 19, 2023 that it would meet on Monday, July 24, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, July 24, 2023 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Ed Story and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt and CPVFD Board president Shawn Bayless. Bob Reeves, Kerr County Tax Collector-Assessor, and Charles Carson, Peoples State Bank of Center Point, attended the meeting to speak on issues related to ESD3.
2. Citizen Comments: None
3. Bob Reeves, Kerr Country Tax Assessor-Collector, presentation about setting of the tax rate for ESD3:
Mr. Reeves reviewed the process for proposing and adopting the tax rate for ESD3 for 2024. At the August 28, 2023 meeting he will present the assessed values for the Commissioners to consider when proposing the tax rate.
4. Review and approve Meeting Minutes from June 26, 2023:
Jeff Mitchell moved to accept the minutes as presented. Amy Palmer seconded. The motion passed unanimously.
5. Fire Chief's Report:
Chief Holt reported 59 calls year to date; 10 calls to date for July — 7 brush fires, 1 grass fire, 1 vehicle fire, 1 assist EMS. He reported that their fundraiser BBQ/dance/silent auction made approximately \$35,000 which was down from last year. For next year they plan to revise the dance with the thought of appealing to a broader audience. They are currently looking at plans to expand Sub-Station 2 to accommodate additional vehicles and they will seek grants to fund that project.
6. Treasurer's Report:
Amy Palmer reported that balance as of July 24, 2023 was \$395,257.30. A deposit of \$16,093.25 was received on July 7, 2023. The Reserve account and the Emergency account have been opened at Peoples State Bank and funds will be moved into those accounts as approved by Commissioners at a previous meeting. Charles Carson will review the documents for the Promissory Note for the tanker later in the meeting. The full Treasurer's Report is attached.
7. Consider, discuss and take appropriate action on Treasurer's Report:
Ed Story moved to accept the Treasurer's Report as presented. Jeff Mitchell seconded. The motion passed unanimously.
8. Consider discuss and take appropriate action on Peoples State Bank accounts:
Charles Carson, Peoples State Bank, reviewed the Promissory Note for the financing for the 2023 Freightliner Truck (FIREVAC) Vacuum Tender Water/Fire Truck. The first payment of \$61,784.99 on a 10-year note will be due February 1, 2024. The documents were as expected from what the Board had approved in June and President Danny Langbein signed them.
9. Consider discuss and take appropriate action on payment schedule for vehicle purchases:
No action was required at this time.

10. Consider, discuss and take appropriate action on ESD3 budget for 2023-2024 fiscal year:

The budget will be reviewed at the August 28, 2023 meeting and adjustments made at that time. Chief Holt will provide an update on the status of the previously approved projects and any anticipated changes to his budget that might impact the ESD3 budget considerations.

11. Consider, discuss and take appropriate action on items needed for office equipment:

No action required at this time.

12. Reports:

a. Update on website development:

Kathleen Vincent showed Commissioners the preliminary prototype for the design of the website from Dalton Braniff, BrandRep. It was agreed that ESD3 would have an auto reply to acknowledge any emails received in the Contact Us section and that a protocol would be established for timely responses to inquiries submitted. The domain name will be kcesd3.org and email format will be first initial last name @kcesd3 for each Commissioner.

b. Review meeting timeline for proposing and adopting tax rate:

Monday, August 28, 2023, Regular Meeting — ESD3 will vote to propose the tax rate

Monday, September 18, 2023, Special Called Meeting — ESD3 will vote to adopt the tax rate

13. Agenda Items for Next Meeting:

Review appraised values from Kerr Country Central Appraisal District

Review status of CPVFD expenditures covered by ESD3 funds prepared by Chief Holt

Review ESD3 budget for 2023-2024 fiscal year in preparation for setting the tax rate

Propose ESD3 tax rate for 2024

Review Maintenance Contract

14. Adjourn:

Amy Palmer moved to adjourn at 7:26 P.M. Ed Story seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President