

Minutes of March 27, 2023

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on January 18, 2023 that it would meet on Monday, March 27, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, March 27, 2023 at 6:00 P.M. at the Center Point VFD STATION, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:01 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Ed Story and Kathleen Vincent; a quorum was present. Also attending the meeting were Center Point Volunteer Fire Chief Charles Holt, Kerr County Pct. 2 Commissioner Rich Paces, CPVFD President Sean Bayless, and CPVFD Capt. Jerry Vincent.

2. Citizen Comments: None

3. Review and approve Meeting Minutes from February 27, 2023:

Ed Story moved to accept the minutes as presented. Amy Palmer seconded. The motion passed unanimously.

4. Fire Chief's Report:

- Chief Holt reported 7 response calls for March: 1 tree in road, 1 grass fire, 1 18-wheeler fire, 2 power pole fires, 1 MVC, 1 brush fire. 25 calls for year to date.
- Chief Holt will give Commissioners a "tour" of the new command vehicle following the meeting.
- Comfort VFD is planning to sell their 1997 Spartan Engine for \$45,000 and Chief Holt said that CPVFD is looking at potentially buying that vehicle. He will bring a proposal to the April meeting for consideration.
- Chief Holt is working on upgrading the CPVFD operating budget format.
- Commissioners asked for a quarterly projection for payments on the vehicles currently in production.

5. Treasurer's Report:

Amy Palmer reported that the balance on March 27, 2023 at People's State Bank is \$434,974.52 and that all invoices for the month had been paid. She confirmed that original check for the payment to Kerr Central Appraisal District was lost in the mail and a check including that amount has been sent. She is finalizing the new account at Texas Hill Country Bank. Debit cards through People's Sate Bank have been ordered for each Commissioner and should be arriving soon. A full report is attached.

6. Consider, discuss and take appropriate action on Treasurer's Report

A. Treasurer's Report details: Jeff Mitchell moved to approve the Treasurer's Report as presented. Ed Story seconded. The motion passed unanimously.

B. Texas Partners Bank, Kerrville, TX: To clarify, Texas Partners Bank and Texas Hill Country Bank are the same organization and will be referred to in meeting minutes as Texas Hill Country Bank going forward. Ed Story moved that \$200,000.00 be moved from the People's State Bank account into the new Texas Hill Country Bank account. Jeff Mitchell seconded. The motion passed unanimously.

7. Consider, discuss and take appropriate action on CPVFD vehicle payments

Amy Palmer will talk with the banks about options for the new vehicle payments and report back to the Board at the April meeting.

8. Consider, discuss and take appropriate on website

Commissioners reviewed the website proposal from Rainman Digital. There was a general discussion about the components needed for the ESD3 website and it was agreed that Kathleen Vincent will explore other options for web designers and report back to the Board in April.

9. Consider, discuss and take appropriate action on items needed for office equipment, laptops and supplies:

- Danny Langbein presented options for laptops that would meet the needs of ESD3: HP 17.3" laptop at approximately \$1,249 and Samsung 16" laptop at approximately \$1,699.

Amy Palmer moved that 3 laptops similar to the HP laptop option at approximately \$1,249 be purchased. Jeff Mitchell seconded. The motion passed unanimously.

Amy Palmer moved that 3 laptops cases at a cost not to exceed \$75 each be purchased. Kathleen Vincent seconded. The motion passed unanimously.

- Danny Langbein presented options for 3-part purchase order.

Amy Palmer moved that an initial order of 50 purchase orders as presented be made. Ed Story seconded. The motion passed unanimously.

10. Reports: None

11. Agenda Items for Next Meeting:

- ESD3 cash management options
- ESD3 website options
- CPVFD vehicle payments schedule update from Chief Holt
- Comfort VFD 1997 Spartan Engine proposal from Chief Holt

12. Adjourn:

Jeff Mitchell moved to adjourn at 7:35 P.M. Amy Palmer seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President