

Minutes of November 20, 2023

### KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr County Emergency Services District 3 gave notice on November 14, 2023 that it would meet on Monday, November 20, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr County Emergency Services District 3 met on Monday, November 20, 2023 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:10 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt, CPVFD Board president Shawn Bayless, Pct. 2 County Commissioner Rich Paces.

2. Review and approve Meeting Minutes from October 23, 2023: Jeff Mitchell moved to accept the minutes as presented. Amy Palmer seconded. The motion passed unanimously.

3. Fire Chief's Report: Chief Holt reported 1 vehicle wreck and 1 brush fire for November to date for a total of 88 calls for the year to date. He reported that Engine 8-1 is now in service (this is the engine purchased from Comfort VFD) and that 3 CPVFD firefighters attended a refresher training for Fast 2 for Swiftwater. He reviewed the status of purchase orders and the status of production on the new engines on order. As part of his report he gave a demonstration of the struts purchased for stabilizing vehicles involved in a crash and the new drone with infrared capability for use on fire scenes.

4. Treasurer's Report: Treasurer reported that ESD3 received notification that an audit of ESD3 accounts held at Peoples State Bank had been conducted. The treasurer reported that she saw no discrepancies in the audit report and our bank records so no further action is required. She reviewed current balances, payments and deposits. A full report is on file. Due to the date change for the November meeting to accommodate Thanksgiving week, Danny Langbein reported that the P&L will have to be emailed to Commissioners next week.

5. Consider, discuss and take appropriate action on Treasurer's Report: Jeff Mitchell moved to approve the Treasurer's Report as presented. Kathleen Vincent seconded. The motion passed unanimously.

6. Consider discuss and take appropriate action on impact of vehicle insurance costs for ESD3 owned vehicles on ESD3 budget for 2023-2024 fiscal year: No action was taken at this time.

7. Consider discuss and take appropriate action on Maintenance Contract: No action was taken at this time.

8. Reports:

a. Update on website development: Kathleen Vincent reviewed the changes requested on the website and asked Commissioners to review the site for any further changes or corrections prior to the December meeting.

11. Agenda Items for Next Meeting: Maintenance Contract, vehicle insurance, website review.

The regular December meeting would fall on Christmas Day so that meeting will be moved to December 18, 2023 at 6:00 p.m. at the CPVFD station; notice will be posted accordingly.

12. Adjourn: Amy Palmer moved to adjourn at 6:56 P.M. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

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President