

Minutes of October 23, 2023

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on October 17, 2023 that it would meet on Monday, October 23, 2023, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, October 23, 2023 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:05 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Ed Story and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt, CPVFD Board president Shawn Bayless.

2. Review and approve Meeting Minutes from September 18, 2023: Ed Story moved to accept the minutes as presented. Jeff Mitchell seconded. The motion passed unanimously.

3. Fire Chief's Report: Chief Holt reported responding to 3 car wrecks and 2 bush fires for the month. For the bush fire on Upper Mason Creek Road and Wyatt Road on September 29, 2023 the department spend a total of 3 days dealing with the fire due to size and rough terrain. Chief Holt reported that while the fire was on the edge of his fire district it was primarily in Bandera County with multiple fire departments responding, but not Bandera VFD. Chief Holt said that fighting this fire reinforced the need for his department to consider additional equipment such as a drone with thermal imaging capability to see areas not easily reached by vehicles to access the fire. Chief Holt reported that their Fish Fry fundraiser was successful.

4. Treasurer's Report: Treasurer reviewed the report submitted to Commissioners noting that the initial payments for the new vehicles have now been paid and posted. Payments for the Kerr Central Appraisal District fee is scheduled and the second payment for the tanker will be confirmed.

5. Consider, discuss and take appropriate action on Treasurer's Report: Jeff Mitchell moved to approve the Treasurer's Report as presented. Ed Story seconded. The motion passed unanimously.

6. Consider discuss and take appropriate action on vehicle ownership: The Board confirmed/clarified that the vehicles being purchased by ESD3 are owned by ESD3.

7. Consider discuss and take appropriate action on vehicle insurance on ESD3 owned vehicles: Ed Story moved that insurance costs for ESD3 owned vehicles be paid by ESD3. Kathleen Vincent seconded. The motion pass unanimously.

8. Consider, discuss and take appropriate action on ESD3 budget for 2023-2024 fiscal year:

a. Review impact of decision on vehicle ownership on ESD3 budget: action will be discussed at an upcoming meeting.

b. Review budget for ESD3: Danny Langbein reviewed the proposed budget for 2024. Amy Palmer moved that the budget be approved as presented. Jeff Mitchell seconded. The motion passed unanimously.

9. Consider, discuss and take appropriate action on Maintenance Contract: Further discussion will be at the next regular meeting.

10. Reports:

a. Update on website development: Kathleen Vincent had sent a link from BrandRep to Commissioners to review prior to the meeting. There was general agreement that the design met the criteria originally specified and that BrandRep could move forward with completion of the website.

11. Agenda Items for Next Meeting: Finalize Maintenance Contract.

Due to Thanksgiving holiday conflicts the next meeting will be moved from November 27, 2023 to November 20, 2023 at 6:00 p.m. at the CPVFD station; notice will be posted accordingly.

The regular December meeting would fall on Christmas Day so that meeting will be moved to December 18, 2023 at 6:00 p.m. at the CPVFD station; notice will be posted accordingly.

12. Adjourn: Jeff Mitchell moved to adjourn at 7:08 P.M. Ed Story seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President