

Minutes of December 16, 2024

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr County Emergency Services District 3 gave notice on December 10, 2024 that it would meet on Monday, December 16, 2024, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order:

The Commissioners of the Kerr County Emergency Services District 3 met on Monday, December 16, 2024, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Kari Potter and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD President Sean Bayliss, Kerr County Pct. 2 Commissioner Rich Paces and Lindsey Forster.

2. Citizen Comment:

There were no public comments.

3. Review and approve Meeting Minutes from November 25, 2024:

Jeff Mitchell moved that the minutes of the November 25, 2024 meeting be approved as presented. Amy Palmer seconded. The motion carried unanimously.

4. Fire Chief's Report:

Sean Bayliss reported that there had been 2 calls to-date in December — one mutual assist with Kerrville for a structure fire and one assist with Kerrville for a 5 vehicle collision near Camp Verde requiring the use of CPVFD extrication equipment. CPVFD has made 105 calls year to date.

5. Treasurer's Report:

Amy Palmer reviewed the bank balances noting that there had been a deposit of tax funds the first of December and noted the interest earned on the savings account. There are payments to KCAD and a payment to Coveler and Peeler that have not yet cleared, but all others have cleared for the month. A full report is on file.

6. Consider, discuss and take appropriate action on Treasurer's Report:

Kathleen Vincent moved that the treasurer's report be approved as presented. Kari Potter seconded. The motion carried unanimously.

7. Consider, discuss and take appropriate action on annual audit:

Danny Langbein discussed that with over \$500,000 in debt now we will need an audit, but that our CPA cannot do the audit because of possible conflict of interest and also due to the firm not doing governmental audits. We will seek the recommendation of another firm locally to handle the audit and discuss at the next meeting. Amy Palmer said that she is completing the

treasurer's reports for the CPA to generate the year end reports. Danny Langbein will also file the SAFE-D report by January 1, 2025.

8. Consider, discuss and take appropriate action on information provided by ESD3 attorney John Peeler regarding lithium battery storage facilities:

We have not heard back from Mr. Peeler since our November meeting, but Amy Palmer will follow-up with him before the January 2025 meeting.

9. Consider, discuss and take appropriate action on issues raised regarding the impact of lithium battery storage facilities with respect to public welfare and safety:

There was no action taken at this time.

10. Consider, discuss and take appropriate action on renewal of SAFE-D membership:

Danny Langbein will handle this.

11. Consider, discuss and take appropriate action on any year-end reports including but not limited to:

Texas Department of Emergency Management Report of ESD Operation, Kerr County Commissioner's Court: Danny Langbein will handle all of these reports

12. Consider, discuss and take appropriate action on reappointment of Commissioners as necessary:

Replacement for retiring Commissioner Vincent and plan to transfer secretary duties: Kerr County Pct. 2 Commissioner Rich Paces will put forward Commissioner Kari Potter's name for appointment to a full 2 year term and appointment of Lindsey Forster for a 2 year term to fill the position held by retiring Commissioner Vincent. Commissioners Langbein, Mitchell and Palmer still have 1 year left on their current terms. Beginning January 1, 2025, Kari Potter will assume the duties of secretary and she will meet with Kathleen Vincent to transfer all the files immediately after the holidays.

13. Reports:

Kerr County Pct. 2 Commissioner Rich Paces reported that the 391 Commission draft documents of the By Laws and inter-local agreement with Kendall County will go to the Kerr County Commissioners Court next week.

Sean Bayliss reported that CPVFD has received 7 new handheld radios from Kerr County and CPVFD will consider acquisition of additional new radios.

14. Agenda items for Next Meeting:

- Annual Audit
- Attorney John Peeler regarding lithium battery storage facility.
- Any action needed on lithium battery storage facility
- Any action needed on year-end reports
- Election of ESD3 Officers for 2025
- Update regarding Debit Cards, Bank Accounts

15. **Adjourn:**

Jeff Mitchell moved to adjourn at 6:30 p.m. Amy Palmer seconded. The motion carried unanimously.

The next regularly scheduled meeting will be **January 27, 2025**.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President