

Minutes of February 26, 2024

KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3

Kerr Country Emergency Services District 3 gave notice on February 20, 2024 that it would meet on Monday, February 26, 2024, at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

1. Call to Order: The Commissioners of the Kerr Country Emergency Services District 3 met on Monday, February 26, 2024 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Kari Potter and Kathleen Vincent; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt, CPVFD Board president Shawn Bayless, Pct. 2 County Commissioner Rich Paces.
2. Introduction of Kari Potter, new ESD3 Commissioner appointed to fill open unexpired term: Danny Langbein introduced Kari Potter and thanked her for her willingness to serve.
3. Review and approve Meeting Minutes from January 22, 2024: Jeff Mitchell moved that the minutes be approved as presented. Kari Potter seconded. The motion passed unanimously.
4. Fire Chief's Report: Chief Holt reported that CPVFD had responded to 4 call in February: 1 vehicle wreck, 1 tree fire, 1 structure fire, 1 UTV wreck. 13 calls year-to-date. Last month he went to So. Dakota to inspect the engine which is under construction and in the next month or so he will go to Ohio to inspect the tender which is under construction. They have begun training on the new struts. Chief Holt said that the CPVFD station will be used as a location for the March primary elections this year.
5. Consider, discuss and take appropriate action on election of 2024 officers: Earlier this year the Assistant Treasure position was left open pending appointment of a new commissioner. Jeff Mitchell moved that Kari Potter be elected to fill the position of Assistant Treasurer. Kathleen Vincent seconded. The motion passed unanimously.
6. Treasurer's Report: Danny Langbein reviewed the report submitted by Amy Palmer. Electronic bill pay is being utilized to make payments now. Scheduled payments are to be made to Metro Fire, Casco Industries, Kerr Central Appraisal District, VFIS (Winstar Insurance Group). A full treasurer's report is on file.
7. Consider, discuss and take appropriate action on Treasurer's Report: Jeff Mitchell moved to approve the treasurer's report as presented. Kari Potter seconded. The motion pass unanimously.
8. Consider, discuss and take appropriate action on VFIS renewal of insurance policy: Jeff Mitchel moved that the VFIS renewal be approved as presented. Kathleen Vincent seconded. The motion passed unanimously.
9. Consider, discuss and take appropriate action on Maintenance Contract: Action on the contract is postponed until March meeting because a correction in the document needs to be made by the attorney.
10. Consider, discuss and take appropriate action on training for ESD3 Commissioners: There are still no posted training classes available through SAFE-D.
11. Reports:
Pct. 2 Commissioner Rich Paces asked about a consolidated financial statement. Danny

Langbein will look into it.

Amy Palmer is working with BrandRep to set up the monthly maintenance fees for hosting our website. As soon as that process is completed, the website will be ready to go live.

12. Agenda Items for Next Month: Maintenance Contract

13. Adjourn: Kari Potter moved to adjourn at 6:18 p.m. Jeff Mitchell seconded. The motion passed unanimously.

NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.

Minutes approved by ESD 3 Commissioners.

President