

## **Minutes of January 27, 2025**

### **KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3**

Kerr County Emergency Services District 3 gave notice on January 22, 2025 that it would meet on Monday, January 27, 2025 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

#### **1. Call to Order:**

The Commissioners of the Kerr County Emergency Services District 3 met on Monday, January 27, 2025 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX.

President Danny Langbein called the meeting to order at 6:00 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Kari Potter and Lindsey Forster; a quorum was present. Also attending the meeting were CPVFD Fire Chief Charles Holt and CPVFD President Sean Bayliss.

#### **2. Citizen Comment:**

There were no public comments.

#### **3. Review and approve Meeting Minutes from December 16, 2024:**

Amy Palmer made a motion to approve the minutes of the December 16, 2024 meeting. Jeff Mitchell seconded. The motion carried unanimously.

#### **4. Fire Chief's Report:**

Charles Holt reported that there had been a few calls including a couple of wrecks and fire alarms, but nothing more to note. Chief Holt is in the process of acquiring land off of FM 480. He plans to build an additional fire station within the next year in order to better serve the citizens of the community. Chief Holt is also in discussions with Fox Tank to acquire 22,000 gallon water storage tanks to be dispersed throughout the CPVFD service area, this would improve the ISO (Insurance Services Office) rating for citizens in outlying areas of the community. KPUB will upgrade the CPVFD station electrical to 325 amps to accommodate increased electrical needs.

#### **5. Treasurer's Report:**

Amy Palmer reviewed the bank balances noting that there had been a deposit of tax funds. There are payments to Coveler and Peeler that have not yet cleared, but all others have cleared for the month. It was noted that Commissioner Palmer paid Kerr Central Appraisal District an annual payment for Tax Appraisal Fees in the amount of \$7,361.62. A full report is on file. Commissioner Palmer also noted that she met with Debbie Frazier, the CPA that will be performing the audit. The auditor suggested that we look into potential state funded investment opportunities. She also suggested contacting the Texas Comptroller's office about the possibility of receiving funds from sales tax revenues.

**6. Consider, discuss and take appropriate action on Treasurer's Report:** Kari Potter moved that the treasurer's report be approved as presented. Lindsey Forster seconded. The motion carried unanimously.



**7. Consider, discuss and take appropriate action on annual audit:**

Danny Langbein and Amy Palmer have finalized financials in preparation for the upcoming audit. Amy Palmer has met with Debbie Frazier, the CPA that will be preparing our audit. Commissioner Langbein stated that he is reviewing prior year audit obligations on behalf of Kerr County ESD3 and will report back his findings at the February 2025 meeting.

**8. Consider, discuss and take appropriate action on information provided by ESD3 attorney John Peeler regarding lithium battery storage facilities:**

We have not heard back from Mr. Peeler since our November meeting, but Amy Palmer will follow-up with him before the February 2025 meeting.

**9. Consider, discuss and take appropriate action on issues raised regarding the impact of lithium battery storage facility:** There was no action taken at this time.

**10. Consider, discuss and take appropriate action on year end reports:** Commissioner Danny Langbein filed the annual SAFE-D Report last month which was due on or before January 1, 2025.

**11. Election of Kerr County ESD3 Officers for 2025 :**

Danny Langbein opened officer elections for 2025. He first asked that nominations be made for the office of President. Amy Palmer nominated Danny Langbein for President. No other nominations were made. Nominations ceased. Danny Langbein was elected President by acclamation.

President Langbein asked that nominations be made for the office of Vice President. Amy Palmer nominated Jeff Mitchell for the office of Vice President. No other nominations were made. Nominations ceased. Jeff Mitchell was elected Vice President by acclamation.

President Langbein asked that nominations be made for the office of Treasurer. Jeff Mitchell nominated Amy Palmer for the office of Treasurer. No other nominations were made. Nominations ceased. Amy Palmer was elected Treasurer by acclamation.

President Langbein asked that nominations be made for the office of Assistant Treasurer. Amy Palmer nominated Lindsey Forster for the office of Assistant Treasurer. No other nominations were made. Nominations ceased. Lindsey Forster was elected Assistant Treasurer by acclamation.

President Langbein asked that nominations be made for the office of Secretary. Lindsey Forster nominated Kari Potter for the office of Secretary. No other nominations were made. Nominations ceased. Kari Potter was elected Secretary by acclamation.

**12. Consider, discuss and take appropriate action on information regarding debit**



**cards and bank accounts:**

Commissioner Palmer noted that the bank needs copies of meeting minutes including the addition of Kari Potter and Lindsey Forster to the Board of Commissioners Roster. Once these documents are received the bank will issue debit cards and add Kari Potter & Lindsey Forster to account signature cards.

**13. Reports:**

Commissioner Potter discussed updating the Kerr County ESD3 website. She is communicating with the web host and will report back on her findings at the February 2025 meeting.

**14. Agenda items for Next Meeting:**

- Annual Audit
- Attorney John Peeler regarding lithium battery storage facility.
- Any action needed on lithium battery storage facility
- Commissioner Palmer report and findings of claiming Sales Tax Revenue
- Update regarding Debit Cards, Bank Accounts

**15. Adjourn:**

Amy Palmer moved to adjourn at 6:56 p.m. Jeff Mitchell seconded. The motion carried unanimously.

The next regularly scheduled meeting will be **February 24, 2025.**

**NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.**

Minutes approved by ESD 3 Commissioners.

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President