

## **Minutes of May 19,2025**

### **KERR COUNTY EMERGENCY SERVICES DISTRICT No. 3**

Kerr County Emergency Services District 3 gave notice on May 12, 2025 that it would meet on Monday, May 19, 2025 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX to consider the following agenda:

#### **1. Call to Order:**

The Commissioners of the Kerr County Emergency Services District 3 met on Monday, May 19, 2025 at 6:00 P.M. at the Center Point VFD Station, 548 Kelly St., Center Point, TX. President Danny Langbein called the meeting to order at 6:03 P.M. Present were Commissioners Danny Langbein, Jeff Mitchell, Amy Palmer, Kari Potter and Lindsey Forster; a quorum was present. Also attending the meeting was CPVFD President Sean Bayliss

#### **2. Citizen Comment:**

There were no public comments.

#### **3. Review and approve Meeting Minutes from April:**

Jeff Mitchell made a motion to approve the minutes of the April 28, 2025 meeting. Amy Palmer seconded. The motion carried unanimously.

#### **4. Fire Chief's Report:**

CPVFD President Sean Bayliss reported that there were 2 calls last month. One being the multi-fatality auto vs motorcycle accident caused by a drunk driver. The second was in response to a carbon monoxide detector alarm at the new Culinary Arts Facility at CPISD. There have been 44 calls for the year.

#### **5. Treasurer's Report:**

Amy Palmer reported the bank balances, deposits, and withdrawals. A full report is on file.

6. **Consider, discuss and take appropriate action on Treasurer's Report:** Lindsey Forster moved that the treasurer's report be approved as presented. Kari Potter seconded. The motion carried unanimously.

#### **7. Consider, discuss and take appropriate action on annual audit:**

Commissioner Langbein reported that the 2023 audit has been completed. The 2024 audit is underway and should be completed soon.

#### **8. Consider, discuss and take appropriate action on money movement (CD):**

Commissioner Palmer discussed options for moving a portion of Kerr County ESD 3 funds into a CD (Certificate of Deposit) Savings Account at Peoples State Bank. Commissioner Jeff Mitchell moved to immediately move \$200,000.00 into a CD (Certificate of Deposit) Savings Account for a period of 6 months. Commissioner Amy Palmer seconded. The motion carried unanimously.

**9. Consider, discuss and take appropriate action on Commissioner Palmer's report and findings of claiming Sales Tax Revenue and Investment in Bonds.**

Nothing to report at this time.

**10. Consider, discuss and take appropriate action on the purchase of a new large brush truck.**

Fire Chief Charles Holt provided Commissioners an Apparatus Proposal (attached) from First-IN Public Safety Solutions for a new 2025 Texas Wildland apparatus large brush truck on International HV 507 4 door chassis 4 X 4. After Commissioners reviewed and discussed the proposal and time line of build-out and completion, Commissioner Jeff Mitchell moved to approve the purchase of the new 2025 Texas Wildland apparatus large brush truck. Commissioner Amy Palmer seconded the motion. The motion carried unanimously.

**11. Consider, discuss and take appropriate action on the website host/provider.**

Commissioners discussed the possibility of finding a new website host/provider. It was decided that commissioners would look for hosts/providers in the area and discuss it at the next meeting.

**12. Reports**

No reports at this time.

**13. Agenda items for Next Meeting:**

- Annual Audit
- Follow Up Discussion on Money Movement to Certificate of Deposit Savings Acct
- Commissioner Palmer report and findings of claiming Sales Tax Revenue
- Follow Up Discussion on Purchase of New Large Brush Truck
- Follow Up Discussion on Website Host/Provider

**15. Adjourn:**

Commissioner Jeff Mitchell moved to adjourn at 7:08 p.m. Amy Palmer seconded. The motion carried unanimously.

The next regularly scheduled meeting will be **Monday, June 23, 2025.**

**NOTE: Commissioners, if necessary, may go into closed executive session under Section 2 Article 6256-17 to meet with its attorney or to discuss matters related to real property or contracts. No session is currently planned.**

Minutes approved by ESD 3 Commissioners.

---

President